

IN RESPONSE, PLEASE
REFER TO: M130520A

May 31, 2013

MEMORANDUM TO: R. W. Borchardt
Executive Director for Operations

FROM: Annette Vietti-Cook, Secretary **/RA/**

SUBJECT: STAFF REQUIREMENTS – BRIEFING ON HUMAN CAPITAL
AND EQUAL EMPLOYMENT OPPORTUNITY, 9:30 A.M.,
MONDAY, MAY 20, 2013, COMMISSIONERS' CONFERENCE
ROOM, ONE WHITE FLINT NORTH, ROCKVILLE, MARYLAND
(OPEN TO PUBLIC ATTENDANCE)

The NRC staff briefed the Commission on the status of the agency's Human Capital and Equal Employment Opportunity (EEO) Programs. Topics presented included the state of human capital - human capital environment, external and internal human capital strategies, and agency culture; and EEO – workforce demographics trend analysis, diversity comparison of Federal agencies, and workplace inclusion opportunities.

The staff should look for opportunities to assist in reintroducing disabled veterans at Walter Reed Medical Center into the workforce by considering full-time or part-time positions at the NRC.

The staff should review the National Science Foundation report on *Women, Minorities, and Persons with Disabilities in Science and Engineering: 2013*, and provide a Commissioners Assistant briefing regarding the potential for developing similar statistics for the NRC that may lead to stronger representation of these groups in the feeder groups for NRC positions.

The staff should identify potential enhancements to staff training for interacting with the public during widely attended public meetings and open houses. The staff should inform the Commission of plans to implement any enhancements.

The staff should further emphasize the recruiting of entry level and Co-Op employees from the pool of students who receive NRC support under the Integrated University Program and the Minority Serving Institutions program.

cc: Chairman Macfarlane
Commissioner Svinicki
Commissioner Apostolakis
Commissioner Magwood
Commissioner Ostendorff
OGC
CFO
OCA
OIG
OPA
Office Directors, Regions, ACRS, ASLBP (via E-Mail)
PDR